

RCS Community Library
Minutes of the Board of Trustees Meeting
Wednesday March 25, 2020
Meeting via Zoom audio video as a precaution during the corona
virus pandemic

Attendance:) Marie Sturges (MS), Megan Aurelia (MA), Josie Bruno (JB), Meredith Wagner (MW), Patricia Visconte (PV), Sheila Schwartz (SS), Laurie Dickerson (LD), Judith Wines (JW)

No guests

Next meeting via Zoom: Wednesday, April 1, 2020 10:00AM. If not needed, notification will be made to Board members by JW.

The meeting was called to order at 10:02 am by MA.

JW is recording the meeting.

The 3/18/2020 meeting minutes were accepted via a motion from SS and seconded by MW.

Continuation of Service Plan:

-JW described the goals of the Service Plan:

-To begin to structure what a return to business as usual might look like

-JW reviewed all points of the plan

-The four phases of the document were discussed

* the dates for beginning reopening will be changed to TBD

*The question of how the staff will be utilized during reopening was discussed

*JW raised to issue of using a public cleaning service prior to reopening.

well as This would be helpful for overall preparation before reopening as
for public perception.

Re-examination of the Tax Levy:

-It is anticipated that the employees ERS contribution will probably go up if the stock market dives.

-At present, the Library actually contributes 15.22 %.

- If the tax levy was kept at 2%, rather than raise it to 2.5% , there would be money to raise the Library contribution to 20% (\$8213.00).

- A suggestion was made to keep the new budget at a 2% increase, which is the amount originally set at the 3/2020 Board meeting.
- The Board was in favor of keeping raises at 2.5% and the cap of the budget at 2%.
- If the ERS needs to be bolstered, taking the money out of the reserve account could be considered.

Library Updates

- Currently, all staff is busy. Some of the areas they are working on are;
 - becoming more familiar with software
 - developing programming
 - finishing ongoing projects
 - all staff have been flexible and helpful, rolling with the issues and changes at hand.

Construction Grant Update

- Margiasso Masonry gave a bid of \$3600.00 to remove existing blacktop four feet out from the sidewalk along the parking lot and to pour concrete level with the parking lot to the top of the sidewalk to eliminate the stop. There would no longer be a curb; therefore an obstacle for access would be removed.
- A motion to accept the above option for parking lot improvement was made by JB and seconded by PV. It was passed unanimously.

Questions and Concerns

- A question was raised about the new staff member. JW responded that he will start on Monday March 30. First, he will learn Asana and Wordpress software. He will be responsible for then Library statistics and will be interfacing with patrons at home.

The next meeting is scheduled for next Wednesday, April 1, at 10:00am, via Zoom. If there are no issues, the meeting will be cancelled.

The meeting was adjourned at 10:33 am via a motion from SS and seconded by JB.

Respectfully submitted, Laurie Dickerson,

secretary RCSC Board

