

RCS Community Library
Minutes of the Board of Trustees Meeting
Wednesday March 18, 2020
Meeting via Zoom audio video as a precaution during the corona virus pand

Attendance:) Marie Sturges (MS), Megan Aurelia (MA), Meredith Wagner (MW), Patricia Visconte (PV), Sheila Schwartz (SS), Laurie Dickerson (LD), Judith Wines (JW)

Excused Absence: Josie Bruno

Next meeting via Zoom: Wednesday, March 25, 2020 10:00AM

The meeting was called to order at 10:01 am by MS.

JW is recording the meeting.

The RCSCSL is officially closed. JW reviewed the current regulation information; the Quarantine/emergency closing policy was reviewed.

Tax Levy situation:

A motion was made, via MA and seconded by SS approving the Library's commitment to staff through the end of the fiscal year. This was approved unanimously. JW discussed whether to keep the budget flat as a responsible move, with the possibility of 20% unemployment looming. The Board would like to keep the staff raises, but this issue will be revisited in April.

Newsletter:

JW raised the issue of whether to send out the newsletter at this time, at a cost of \$4000.00. The Library is required to post information to the community. The Board decided not to send out the newsletter at this time, with information changing daily regarding the corona virus. The Library website will be used instead of a paper newsletter at this time.

New staff:

As of 3/20/2020, a new staff member has been hired. He is eager to start working, but at this time, there are no projects for him to manage. The Board decided that the Library would try to offer him work at home.

Staff:

JW developed a list of work from home projects.

Paul is not coming into the Library any longer due to his risk factors.

There was a discussion regarding how to manage staff, given the current risk factors.

JW suggested scheduling two people in the building at a time, as long as they are comfortable coming into the building to work.

They would work on ongoing projects. If a mandatory shelter in place is given, this decision is moot.

Continuation of Service

Discussion of options occurred. JW reported that the Free Little Libraries in the community is in use, staff are reading children's books to be accessed on line by families and each day, the staff is sharing a Library program vis the web, such as ABC Mouse.

The next meeting is scheduled for next Wednesday, March 25, at 10:00am, via Zoom.

The meeting was adjourned at 10:28 am via a motion from SS and seconded by MA.

Respectfully submitted, Laurie Dickerson,

secretary RCSC Board